



## Licensing Sub-Committee

**Date:** Friday, 16 October 2020  
**Time:** 10.00 am  
**Venue:** A link to the meeting can be found on the front page of the agenda.

**Membership: (Quorum 3 )**  
Councillors Jon Andrews, Mike Dyer and Les Fry

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**Chief Executive:** Matt Prosser, South Walks House, South Walks Road, Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

**For more information about this agenda please telephone Democratic Services 01305 224202 [elaine.tibble@dorsetcouncil.gov.uk](mailto:elaine.tibble@dorsetcouncil.gov.uk)**

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Due to the current coronavirus pandemic and social distancing rules, the Council has reviewed its approach to holding committee meetings. Members of the public are welcome to watch and listen to the live meeting online by using the following link

[https://youtu.be/k\\_MnkF9vqiM](https://youtu.be/k_MnkF9vqiM)

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# **A G E N D A**

**Page No.**

**7 SUPPLEMENT - RESPONSE FROM SOLICITOR**

**3 - 4**

## **RE: Representation to Premises Licence Application – Hincknowle Barn**

I have received your Representation sent to Dorset Licensing, in regard to the Premises Licence Application for Hincknowle Barn.

I appreciate your concerns. The Licensing Act 2003 and supporting Guidance dictates what can be considered, and what can't be considered valid concerns. I have looked at the concerns expressed in your representations and advise as follows:

### **Concerns on traffic flow**

Access to Hincknowle Bar will be from West Milton Lane and attendees will be told to use that access point.

### **Public Nuisance**

My client has supplied a comprehensive operating schedule that deals with concerns about public nuisance. Please find the conditions that we are asking be attached to the licence below:

1. All staff training records will be maintained, recorded and updated at 6 monthly intervals and available for inspection, upon request
2. Risk Assessments will be carried out and recorded, prior to each event and available for inspection, if requested
3. An incident log will be maintained and available for inspection, at any time. This log will contain all incidents as detailed below
  - a. All crimes reported to the venue
  - b. Any complaints received
  - c. Any incidents of disorder
  - d. Any visit by a relevant authority or emergency service
  - e. All ejections of visitors
  - f. All seizures of drugs or offensive weapons
  - g. Any refusal of the sale of alcohol
4. The premises will be maintained in a safe manner, at all times.
5. Exits will be kept unobstructed, easy to open and clearly signed
6. All staff will be trained in emergency procedures and training records maintained.
7. The tables on premises must be regularly cleared of empty bottles and glasses.
8. Policies and procedures will be available and reviewed at regular intervals and all staff will be trained in all policies
9. Notices will be displayed asking customers to leave the premises in a quiet and respectful manner
10. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of ID are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram
11. The premises will operate a "No ID, No Sale" policy at all times, for persons who look under 25
12. Staff will be trained in the understanding of this policy and training records maintained for inspection if requested by the police or any other responsible authority

13. A record shall be kept detailing all refused sale of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open
14. The number of patrons on the premises, for the purposes of engaging in licensable activities, will not exceed 500 persons at any one time

To conclude, I appreciate and my client appreciates the concerns that you have raised and we have tried to deal with those concerns in this letter.

In the event that your concerns have been alleviated please contact the Licensing Officer and withdraw your representation.

Kind Regards,

**Chris Nixon**

Co-Ordinator, Licensing Agent | [email](#)



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