

# Harbour Management Board

## Committee Workplan

Standing items will be reported in the Harbour Master's Update if there is no new significant material requiring a separate report

The governance of Weymouth Harbour will change from Weymouth and Portland Borough Council to the unitary Dorset Council on 1<sup>st</sup> April 2019. Until the structure of that governance has been decided and confirmed, the workplan and titles remain based on the existing structure.

### Key:

#### W&PBC Current Committees:

HMB – Harbour Management Board  
HCG – Harbour Consultative Group

MC – Management Committee  
FC – Full Council

#### W&PBC Current Brief Holders:

TCH – Tourism Culture & Harbour Brief Holder  
CS – Community Safety Brief Holder

FA – Finance & Assets Brief Holder

Date of Meeting and Subject	Purpose of Report (+ Origin)	Decision Maker	Key Dec *	Consultation Arrangements including other Committees	Brief Holder Contact
<b>Standing Items</b> 1. Budget Monitoring 2. Harbour Walls Update 3. Business Plan Summary to Date including In Year procurement Plan 4. Harbour Master Update/PMSC Issues 5. Peninsula Development 6. Fisher Report recommendations update 7. Harbour Consultative Group 8. Points/questions from Board Members	1. To provide an update of the latest financial forecast for the current year. 2. To provide information on the condition of the harbour walls and plans for repairs. 3. Harbour Master to provide summary of progress to date on Business Plan recommendations. 4. To consider the ongoing activity of the Harbour Office and any Port Marine Safety Code issues. 5. To consider the future use of the Peninsula including the former Port Restricted Area. 6. To provide summary of progress to date on the Fisher report recommendations. 7. To receive key points from recent Harbour Consultative Group. 8. To discuss any concerns or issues raised by Board Members.	1. HMB 2. HMB/MC 3. HMB 4. HMB 5. HMB 6. HMB 7. HMB 8. HMB	1. No 2. No 3. No 4. No 5. No 6. No 7. No 8. No		1. TCH/FA 2. TCH/FA 3. TCH/FA 4. TCH 5. TCH 6. TCH 7. TCH 8. TCH
<b>19 June 2019 tbc</b>					

Harbour Financial Out-turn 2018/19	To provide details of the final out-turn position of the harbour.	HMB	No		TCH/FA
Weymouth Harbour Annual Report 2018/19	To submit the annual report for the harbour for Full Council.	HMB/FC	Yes	For submission to FC	TCH
<b>25 September 2019 tbc</b>					
Scale of Charges Workshop	To discuss an overview of the Scale of Charges for 2020/21.	HMB	No		TCH
<b>20 November 2019 tbc</b>					
Setting of Harbour Scale of Charges	To approve the proposed changes to the Harbour Scale of Charges.	HMB	Yes	E-mail consultation with HCG	TCH/FA
Harbour Budget Request 2020/21	To consider the Harbour Budget requirements for 2020/21.	HMB/MC	Yes	For submission to MC	TCH/FA
<b>05 February 2020 tbc</b>					
Port Marine Safety Code	Annual Report for PMSC Compliance by Designated Person.	HMB/FC	Yes		TCH/CS