

# Audit & Governance Hearing Subcommittee

**Date:** Tuesday, 2 February 2021  
**Time:** 11.00 am  
**Venue:** A link to the meeting can be found on the front page of the agenda.

**Membership: (Quorum 3 )**  
Rod Adkins, Janet Dover, Mike Parkes and Bill Trite

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**Chief Executive:** Matt Prosser, South Walks House, South Walks Road, Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

**For more information about this agenda please contact Democratic Services Susan Dallison - [susan.dallison@dorsetcouncil.gov.uk](mailto:susan.dallison@dorsetcouncil.gov.uk)**



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Due to the current coronavirus pandemic the council has reviewed its approach to holding committee meetings. Members of the public are welcome to attend this meeting and listen to the debate online by using the following link:

[View meeting here](#)

Members of the public wishing to view the meeting from an iPhone, iPad or Android phone will need to download the free Microsoft Teams App to sign in as a Guest, it is advised to do this at least 30 minutes prior to the start of the meeting.

## **Recording, photographing and using social media at meetings**

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# AGENDA

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**1 ELECTION OF CHAIRMAN**

To elect a Chairman for the meeting.

**2 APOLOGIES**

To receive any apologies for absence.

**3 DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**4 MINUTES**

5 - 8

To receive the minutes of the meeting held on 9 December 2020.

**5 HEARING SUB-COMMITTEE TERMS OF REFERENCE AND DORSET COUNCIL MEMBER COMPLAINT PROCESS**

To note the Sub-Committee's terms of reference:-

**Audit and Governance (Hearing) Sub-Committees for the consideration of Code of Conduct Issues**

- (a) The Audit and Governance Committee shall arrange that, to the extent it is called upon to determine any allegation relating to a Member Code of Code (including that of a Town Council or a Parish Council), the determination shall be made by a Sub-Committee of the Audit and Governance Committee. An Audit and Governance Sub-Committee with such responsibility may include non-Members. An Audit and Governance Sub-Committee that has non-Members forming part of it shall not have any power relating to the regulation and/or control of the finances of the Council.
- (b) Substitutes may only be appointed to an Audit and Governance Sub-Committee from the membership of the Audit and Governance Committee. There shall be no power to appoint non Member substitutes.

To note the Dorset Council Member Complaint Process link:  
[click here](#)

**6      SHAFTESBURY TOWN COUNCIL CODE OF CONDUCT AND BULLYING AND HARASSMENT POLICY      9 - 24**

The opinions expressed within witness statements on this agenda are the witnesses own opinions and do not reflect the view of Dorset Council

**7      CODE OF CONDUCT COMPLAINT HEARING 1 - 08/20      25 - 78**

Documents attached:  
Complaint  
Report by the Investigating Officer  
Shaftesbury Town Council minutes 18 February 2020  
Email chain relating to complaints 08/20, 013/20 and 023/20

**8      CODE OF CONDUCT COMPLAINT HEARING 2 - 013/20      79 - 142**

Documents attached:  
Complaint by Cllr M Welch;  
Report by Investigating Officer;  
Email from Cllr M Welch dated 04/06/20;  
Apology from Cllr K Tippins;  
Email chain relating to complaints 08/20, 013/20 and 023/20;  
Affidavit regarding the actions of Cllr A Hollingshead in baiting and bullying; Cllr Mrs K Tippins;  
Witness statement from Mr R Thomas .

**9      CODE OF CONDUCT COMPLAINT HEARING 3 - 023/20      143 - 194**

Documents attached:  
Complaint by Mr J Thrift;  
Report by the Investigating Officer;  
Email chain relating to complaints 08/20, 013/20 and 023/20.  
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**10      URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for urgency shall be recorded in the minutes.

## **11 EXEMPT BUSINESS**

To move the exclusion of press and the public for the following items in view of the likely disclosure of exempt information within the meaning of paragraph 1 of schedule 12A to the Local government act 1972 (as amended).