

LICENSING COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 16 JUNE 2022

Present: Cllrs Jon Andrews (Vice-Chairman), Kate Wheller, Derek Beer, Brian Heatley, Cathy Lugg, Susan Cocking, Sarah Williams and Mike Barron

Apologies: Cllrs Emma Parker, Les Fry and David Morgan

Officers present (for all or part of the meeting):

Elaine Tibble (Senior Democratic Services Officer), Graham Duggan (Head of Community & Public Protection), John Newcombe (Service Manager, Licensing & Community Safety) and Philip Crowther (Legal Business Partner - Regulatory)

1. Election of Vice Chair for the meeting

Proposed by Cllr Andrews, seconded by Cllr Wheller.

Decision: that Cllr Susan Cocking be elected Vice Chair for the duration of the meeting.

2. Minutes

The minutes of the meeting held on 18 March 2022 were agreed and signed as a correct record.

3. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

4. Public Participation

There were no statements or questions from Town and Parish Councils or the public at the meeting:

5. Confirmation of Constitution, Delegated Powers and Appointment of Licensing Sub-Committees

The Service Manager Licensing & Community Safety presented the report and explained that it was a requirement of the constitution, that at the first meeting of the Licensing Committee after the Annual Meeting of Council, the Licensing Committee review and appoint sub-committees. An extract from the constitution and a proposed list of sub-committees were attached as appendices to the report.

Proposed by Cllr Beer, seconded by Cllr Lugg.

Decision:

- (1) That in relation to Licensing & Gambling functions of the Council; the Committee adopted the delegations of powers in respect of its sub-committees and officers as set out in the report and at Appendix 1.

And

- (2) That five sub-committees be appointed consisting of three councillors each for consideration of matters relating to the Licensing Act 2003, Gambling Act 2005 and to undertake functions in relation to other licensing matters including hackney carriage and private hire vehicles, drivers and operator licences.

6. Urgent items

There were no urgent items.

7. Exempt Business

There was no exempt business.

Duration of meeting: 10.00 - 10.06 am

Chairman

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