

# Audit and Governance Committee

**Date:** Monday, 22 July 2024  
**Time:** 6.30 pm  
**Venue:** Council Chamber, County Hall, Dorchester, DT1 1XJ

**Members (Quorum 3)**

Gary Suttle (Chair), Spencer Flower (Vice-Chair), Belinda Bawden, Matt Bell, Neil Eysenck, Jill Haynes, Andrew Parry, Andy Todd, Ben Wilson and Alex Fuhrmann

**Chief Executive:** Matt Prosser, County Hall, Dorchester, Dorset DT1 1XJ

For more information about this agenda please contact Democratic Services  
Meeting Contact [john.miles@dorsetcouncil.gov.uk](mailto:john.miles@dorsetcouncil.gov.uk)

Members of the public are welcome to attend this meeting, apart from any items listed in the exempt part of this agenda.

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## Agenda

Item	Pages
<b>1. APOLOGIES</b>	
To receive any apologies for absence.	
<b>2. DECLARATIONS OF INTEREST</b>	
To disclose any pecuniary, other registrable or non-registrable interest as set out in the adopted Code of Conduct. In making their decision councillors are asked to state the agenda item, the nature of the interest and any action they propose to take as part of their declaration.	
If required, further advice should be sought from the Monitoring Officer in advance of the meeting.	

### 3. PUBLIC PARTICIPATION

Representatives of town or parish councils and members of the public who live, work, or represent an organisation within the Dorset Council area are welcome to submit either 1 question or 1 statement for each meeting. You are welcome to attend the meeting in person or via MS Teams to read out your question and to receive the response. If you submit a statement for the committee this will be circulated to all members of the committee in advance of the meeting as a supplement to the agenda and appended to the minutes for the formal record but will not be read out at the meeting. The first 8 questions and the first 8 statements received from members of the public or organisations for each meeting will be accepted on a first come first served basis in accordance with the deadline set out below.

All submissions must be emailed in full to [john.miles@dorsetcouncil.gov.uk](mailto:john.miles@dorsetcouncil.gov.uk) by 8.30 am on Wednesday 17 July.

When submitting your question or statement please note that:

- You can submit 1 question or 1 statement.
- A question may include a short pre-amble to set the context.
- It must be a single question and any sub-divided questions will not be permitted.
- Each question will consist of no more than 450 words, and you will be given up to 3 minutes to present your question.
- When submitting a question please indicate who the question is for (e.g., the name of the committee or Portfolio Holder)
- Include your name, address, and contact details. Only your name will be published but we may need your other details to contact you about your question or statement in advance of the meeting.
- Questions and statements received in line with the council's rules for public participation will be published as a supplement to the agenda.
- All questions, statements and responses will be published in full within the minutes of the meeting.

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| 4. | <b>ANNUAL EMERGENCY PLANNING REPORT</b>                                    | 5 - 18  |
|    | To receive a report by Marc Eyre, Service Manager for Assurance.           |         |
| 5. | <b>ANNUAL FRAUD AND WHISTLEBLOWING REPORT</b>                              | 19 - 28 |
|    | To receive a report by Marc Eyre, Service Manager for Assurance.           |         |
| 6. | <b>ANNUAL INFORMATION GOVERNANCE REPORT</b>                                | 29 - 54 |
|    | To receive a report by Marc Eyre, Service Manager for Assurance.           |         |
| 7. | <b>QUARTERLY RISK MANAGEMENT UPDATE</b>                                    | 55 - 66 |
|    | To receive a report by Chris Swain, Risk Management and Reporting Officer. |         |

**8. SWAP UPDATE REPORT** 67 - 76

To receive a report by Sally White, Assistant Director for SWAP.

**9. WORK PROGRAMME** 77 - 80

To consider the work programme for the Committee.

**10. URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

**11. EXEMPT BUSINESS**

To move the exclusion of the press and the public for the following items in view of the likely disclosure of exempt information within meaning of paragraph x of schedule 12 A to the Local Government Act 1972 (as amended).

The public and the press will be asked to leave the meeting whilst the item(s) of business is considered.

**There are no exempt items scheduled for this meeting.**