



**The Cabinet Forward Plan - November 2021 to February (Publication date 11 October 2021 (Updated on 26 October 2021))**  
**For the period 1 NOVEMBER 2021 to 28 FEBRUARY 2022**  
**(Publication date - ???)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

**Definition of Key Decisions**

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

**Cabinet Portfolio Holders 2021/22**

<b>Spencer Flower</b>	Leader / Governance, Performance and Communications
<b>Peter Wharf</b>	Deputy Leader / Adult Social Care and Health
<b>Gary Suttle</b>	Finance, Commercial and Capital Strategy
<b>Ray Bryan</b>	Highways, Travel and Environment
<b>Graham Carr-Jones</b>	Housing and Community Safety
<b>Jill Haynes</b>	Corporate Development and Transformation
<b>Laura Miller</b>	Customer and Community Services
<b>Andrew Parry</b>	Children, Education, Skills and Early Help
<b>Tony Ferrari</b>	Economic Growth, Assets & Property
<b>David Walsh</b>	Planning



Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>November</b>					
<b>Phase 2 Parking Charges Project</b> <b>Key Decision</b> - Yes <b>Public Access</b> - Open  To consider a report on the Phase 2 Parking Charges Project.	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>	Place and Resources Overview Committee 19 Oct 2021	Portfolio Holder for Highways, Travel and Environment	<i>Elizabeth Murray, Strategic Parking Project Manager            elizabeth.murray@dorsetcc.gov.uk            Executive Director, Place (John Sellgren)</i>
<b>Review of Community Infrastructure Levy (CIL) expenditure</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Open  Recommendation from Place and Resources Scrutiny Committee Position report on CIL governance and expenditure to date.	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>	Place and Resources Scrutiny Committee Place and Resources Overview Committee 13 Jul 2021 19 Oct 2021	Portfolio Holder for Planning	<i>Andrew Galpin, Infrastructure &amp; Delivery Planning Manager            andrew.galpin@dorsetcouncil.gov.uk            Executive Director, Place (John Sellgren)</i>
<b>Dorset SEND Strategy 2021-2024</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Open	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>		Portfolio Holder for Children, Education, Skills and Early Help	<i>Vik Verma, Interim Director of Education and Learning            vik.verma@dorsetcc.gov.uk            Executive Director, People - Children (Theresa Leavy)</i>
<b>Quarter 2 (Q2) Financial Management Report</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Open	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>		Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial            J.McManus@dorsetcc.gov.uk</i>

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To consider the Council's revenue budget position at the end of Q2 and the changes since Q1					<i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<p><b>Review of Commercial Strategy - Commissioning and Procurement Overview</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To consider a proposed revision to the current Corporate Procurement Strategy.</p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>	Place and Resources Overview Committee 17 Sep 2021	Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Dawn Adams, Service Manager for Commercial and Procurement dawn.adams@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<p><b>Transformation Plan Annual Report</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>Annual report detailing progress against year 1 of the transformation plan and setting out the proposed year 2 plan</p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>		Portfolio Holder for Corporate Development and Transformation	<i>Deborah Smart, Corporate Director – Digital &amp; Change deborah.smart@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<p><b>Wareham Neighbourhood Plan 2019 - 2034</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>This report relates to the making (adoption) of the Wareham Neighbourhood Plan 2019 - 2034.</p>	<b>Decision Maker Cabinet</b>	<b>Decision Date 8 Nov 2021</b>		Portfolio Holder for Planning	<i>Ed Gerry, Principal Planning Policy Team Leader ed.gerry@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Dorchester Town Council - Dorchester City Bid</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To approve Dorchester Town Council's bid for Dorchester City Status</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 8 Nov 2021</b></p>		<p>Leader of the Council</p>	<p><i>Rebecca Forrester, Business Intelligence &amp; Performance rebecca.forrester@dorsetcouncil.gov.uk Chief Executive (Matt Prosser)</i></p>
<p><b>Dorset Domestic Abuse Strategy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>The Council is required to publish a domestic abuse strategy under the Domestic Abuse Act 2021. A strategy has been prepared in conjunction with the Local Domestic Abuse Partnership Board. Cabinet are being asked to approve the strategy and agree for it to be published.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 8 Nov 2021</b></p>		<p>Portfolio Holder for Housing and Community Safety</p>	<p><i>Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk Executive Director, People - Adults</i></p>
<p><b>Adult Social Care – Future Services</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Fully exempt</p> <p>Appraisal of options for future services</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 8 Nov 2021</b></p>		<p>Deputy Leader and Portfolio Holder for Adult Social Care and Health</p>	<p><i>Steve Veevers, Corporate Director Operations, Adult Care steve.veevers@dorsetcouncil.gov.uk Executive Director, People - Adults</i></p>
<p><b>December</b></p>					

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Household Recycling Centre (HRC) Vehicle Access Policy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>Review of legacy policy controlling access to HRCs. This includes the use of vans, hire vans, trailers and other vehicle types. Policy is applicable to all Dorset Council wards. A public consultation will be conducted to inform outcomes.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>7 Dec 2021</b></p>	<p>Place and Resources Overview Committee 19 Oct 2021</p>	<p>Portfolio Holder for Customer and Community Services</p>	<p><i>Gemma Clinton, Head of Commercial Waste and Strategy</i> <i>gemma.clinton@dorsetwastepartnership.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<p><b>Park Home Fees Policy</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>The Park Homes Fees Policy allows the Council to charge for a number of licensing activities carried out on park homes sites in Dorset under the Mobile Homes Act 2013 and Regulations related to the Fit and Proper Person Register for Park Homes.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>7 Dec 2021</b></p>	<p>Licensing Committee 17 Nov 2021</p>	<p>Portfolio Holder for Customer and Community Services</p>	<p><i>Richard Conway, Service Manager for Housing Standards</i> <i>richard.conway@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<p><b>Ofsted Feedback</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To consider a report on the Ofsted Feedback.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>7 Dec 2021</b></p>		<p>Portfolio Holder for Children, Education, Skills and Early Help</p>	<p><i>Theresa Leavy, Executive Director of People - Children</i> <i>theresa.leavy@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children (Theresa Leavy)</i></p>

<b>Subject / Decision</b>	<b>Decision Maker</b>	<b>Date the Decision is Due</b>	<b>Other Committee(s) consulted and Date of meeting(s)</b>	<b>Portfolio Holder</b>	<b>Officer Contact</b>
<b>Annual Adoption Report</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Open  To receive the annual adoption update report.	<b>Decision Maker Cabinet</b>	<b>Decision Date 7 Dec 2021</b>		Portfolio Holder for Children, Education, Skills and Early Help	<i>Sarah Jane Smedmor, Corporate Director - Care &amp; Protection sarah-jane.smedmor@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i>
<b>Future Revenues &amp; Benefits Service provision for Dorset Council</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Part exempt  To consider a report on the Future Revenues & Benefits Service provision for Dorset Council	<b>Decision Maker Cabinet</b>	<b>Decision Date 7 Dec 2021</b>	Place and Resources Overview Committee 10 Nov 2021	Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<b>South Walks House - Options for Future Use</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Part exempt	<b>Decision Maker Cabinet</b>	<b>Decision Date 7 Dec 2021</b>		Portfolio Holder for Economic Growth, Assets and Property	<i>Ade Adebayo, Interim Service Lead Assets and Property ade.adebayo@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i>
<b>January 2022</b>					
<b>Quarter 3 Financial Management Report</b>  <b>Key Decision</b> - Yes <b>Public Access</b> - Open	<b>Decision Maker Cabinet</b>	<b>Decision Date 18 Jan 2022</b>		Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk Executive Director,</i>

<b>Subject / Decision</b>	<b>Decision Maker</b>	<b>Date the Decision is Due</b>	<b>Other Committee(s) consulted and Date of meeting(s)</b>	<b>Portfolio Holder</b>	<b>Officer Contact</b>
To consider the Council's revenue budget position at the end of Q3 and the changes since Q2					<i>Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<b>Quarter 3 Council Plan Monitoring Report</b>  <b>Key Decision - No Public Access - Open</b>  A quarterly report on the delivery of the council's plan	<b>Decision Maker Cabinet</b>	<b>Decision Date 18 Jan 2022</b>		Portfolio Holder for Corporate Development and Transformation	<i>Bridget Downton, Head of Business Insight and Corporate Communications Chief Executive (Matt Prosser)</i>
<b>Budget Strategy Report</b>  <b>Key Decision - Yes Public Access - Open</b>  The Council is required to set a balanced revenue budget, and to approve a level of council tax as an integral part of this.	<b>Decision Maker Dorset Council</b>	<b>Decision Date 15 Feb 2022</b>	Cabinet Place and Resources Scrutiny Committee People and Health Scrutiny Committee 18 Jan 2022 10 Dec 2021 10 Dec 2021	Portfolio Holder for Finance, Commercial and Capital Strategy	<i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk Corporate Director, Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i>
<b>March</b>					

<b>Annual Self Evaluation of Children's Services</b>  <b>Key Decision - Yes Public Access - Open</b>  To receive the annual self-evaluation report.	<b>Decision Maker Cabinet</b>	<b>Decision Date 1 Mar 2022</b>		Portfolio Holder for Children, Education, Skills and Early Help	<i>Claire Shiels, Corporate Director - Commissioning, Quality &amp; Partnerships claire.shiels@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i>
<b>Anti-social Behaviour Public</b>	<b>Decision Maker</b>	<b>Decision Date</b>	Place and Resources	Portfolio Holder for	<i>John Newcombe, Service</i>



Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Spaces Protection Orders</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>A review of the existing Anti-social Behaviour Public Spaces Protection Orders for Weymouth &amp; Portland, Dorchester, Bridport, West Bay and Lyme Regis as well as consideration of supplementary orders to tackle antisocial behaviour in additional areas as identified by the Community Safety Team in consultation with the Police.</p>	<p><b>Cabinet</b></p>	<p><b>1 Mar 2022</b></p>	<p>Overview Committee Place and Resources Overview Committee 10 Nov 2021 10 Feb 2022</p>	<p>Housing and Community Safety, Portfolio Holder for Customer and Community Services</p>	<p><i>Manager, Licensing &amp; Community Safety john.newcombe@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i></p>
<p><b>April</b></p>					

<p><b>Quarter 4 Council Plan Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>A quarterly report on the delivery of the council's plan</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>5 Apr 2022</b></p>		<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Bridget Downton, Head of Business Insight and Corporate Communications Chief Executive (Matt Prosser)</i></p>
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### **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.