

Shadow Dorset Council
Shadow Executive Committee - Forward Plan - September 2018

For the period 17 SEPTEMBER 2018 to 31 MARCH 2019
(publication date – 17 AUGUST 2018)

Explanatory Note:

This Forward Plan contains future items to be considered by the Shadow Executive Committee. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in the Shadow Dorset Council's Constitution as decisions of the Shadow Executive Committee which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (***Thresholds - Dorset County Council £500k and District and Borough Councils £100k***); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Shadow Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Programme Highlight Report</p> <p>Key Decision - No Public Access - Open</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Members Services</p> <p><u>Means of Consultation:</u> Task and Finish Groups Workshops Ongoing programme activity</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p>Forward Plan/Work Programme</p> <p>Key Decision - No Public Access - Open</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Shadow Executive Committee Dorset councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Lee Gallagher, Democratic Services Manager l.d.gallagher@dorsetcc.gov.uk</i></p>
<p>Response to Technical Consultation on the 2019/20 Local Government Finance Settlement</p> <p>Key Decision - No Public Access - Open</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i></p>
<p>Local Council Tax Support Scheme</p> <p>Key Decision - Yes Public Access - Open</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Dorset Finance Officers LGR Programme Board</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i></p>
<p>Business Rates Pilots</p> <p>Key Decision - No Public Access - Open</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i></p>

Grants to the Voluntary and Community Sector Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> <ul style="list-style-type: none"> • Relevant portfolio holders of each of the Dorset councils • Relevant budget holding officers • Budget Task and Finish Group <u>Means of Consultation:</u> <ul style="list-style-type: none"> • Meetings and circulation of the draft committee report • Discussion at Budget Task and Finish Group 	Schedule of grants provided by Dorset area councils	Lead member - Councillor Sherry Jespersen <i>Lead officer - Steve Mackenzie, Chief Executive - Purbeck District Council stevemackenzie@purbeck-dc.gov.uk</i>
Revenues and Benefits Partnership Working Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i>
Future Operation of Leisure Facilities in Dorset Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Councillor Mary Penfold <i>Lead officer - Rebecca Kirk, General Manager, Public Health and Housing - Purbeck District Council</i>
Dorset Council Branding Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> Wider Member Engagement Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Rebecca Knox, Councillor Gary Suttle <i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i>
West Dorset - service/asset	Shadow Executive	17 Sep 2018	<u>Consultees:</u>	West Dorset	Lead member - Councillor

<p>transfers to local councils</p> <p>Key Decision - Yes Public Access - Open</p> <p>(Decision referred from West Dorset District Council)</p>	Committee		<p>West Dorset Town and Parish Councils</p> <p><u>Means of Consultation:</u> West Dorset Programme Board (meetings with West Dorset Mayors & Town Clerks and WDDC Officers) West Dorset Town and Parish Council survey West Dorset Town and Parish Councils Clerk and Chairman Devolution Meeting on 2 May 2018</p>	<p>District Council Strategy Committee report - 12 September 2017 and 14 December 2017 Draft report to WDDC Strategy Committee - 20 August 2018 West Dorset Programme Board minutes</p>	<p>Anthony Alford</p> <p><i>Lead officer - Stephen Hill, Strategic Director, Dorset Councils Partnership shill@dorset.gov.uk</i></p>
<p>Funding for Highway Maintenance - 2019/20</p> <p>Key Decision - Yes Public Access - Fully exempt</p> <p>(Decision referred from Dorset County Council)</p>	Shadow Executive Committee	17 Sep 2018	<p><u>Consultees:</u> Policy Development Panel on Highway Maintenance convened by the Economic Growth Overview and Scrutiny Committee at Dorset County Council</p> <p><u>Means of Consultation:</u> Policy Development Panel Meetings</p>	<p>Policy Development Panel Report</p>	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Andrew Martin, Service Director, Highways and Emergency Planning - DCC a.martin@dorsetcc.gov.uk</i></p>
<p>Dorset Waste Partnership Vehicle Procurement Programme</p> <p>Key Decision - Yes Public Access - Open</p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> • Dorset Budget Task and Finish Group • Bournemouth, Christchurch and Poole (BCP) Place Group • Dorset Programme Board • BCP Programme Board <p><u>Means of Consultation:</u> Reports and Meetings</p>	<p>Dorset Waste Partnership Transport Strategy Capital Programme 2016/17 - 2020/21 Vehicle Procurement Programme</p>	<p>Lead member - Councillor Anthony Alford</p> <p><i>Lead officer - Karyn Punchard, Director of the Dorset Waste Partnership k.punchard@dorsetcc.gov.uk</i></p>
Dorset Waste Partnership	Shadow Executive	15 Oct 2018	<u>Consultees:</u>	Waste and	Lead member - Councillor

<p>arrangements - Delegation of Waste Function for Christchurch</p> <p>Key Decision - Yes Public Access - Open</p>	Committee		<ul style="list-style-type: none"> • Shaping Dorset Place Board • Bournemouth, Christchurch and Poole (BCP) Place Board • Dorset Programme Board • BCP Programme Board <p><u>Means of Consultation:</u> Reports and discussions</p>	cleansing disaggregation template	<p>Anthony Alford</p> <p><i>Lead officer - Karyn Punchard, Director of the Dorset Waste Partnership</i> <i>k.punchard@dorsetcc.gov.uk</i></p>
<p>Budget 2019/20 and Medium Term Financial Forecast - Update and Consultation</p> <p>Key Decision - Yes Public Access - Open</p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i></p>
<p>Future of Local Plans in Dorset - the Shadow Council's position and interim arrangements for the new Dorset Council</p> <p>Key Decision - No Public Access - Open</p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Planning policy managers, directors and portfolio holder councillors</p> <p><u>Means of Consultation:</u> Strategic Planning Forum (member level) and officer Strategic Planning Policy Managers' Forum</p>	Adopted emergency local plans for district/borough councils Dorset-wide minerals and waste plans Local Development Schemes for each plan area	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - Hilary Jordan, Corporate Manager - Planning (Community and Policy Development)</i> <i>HJordan@dorset.gov.uk</i></p>
<p>Home to School Transport and Post 16 Transport Assistance policy 2019/20</p> <p>Key Decision - Yes Public Access - Open</p> <p>(Decision referred from Dorset County Council)</p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> All Schools, neighbouring local authorities, all town and parish councils, all County Council members, parents and carers</p> <p><u>Means of Consultation:</u> Email to stakeholders; all district/town/parishes; members; all schools Information on County Council Admissions webpages</p>	Home to School Transport Assistance Eligibility Policy for Children and Young People Attending School 2019/20 Dorset Post 16 Transport Support Policy 2019/20	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council</i> <i>d.ward@dorsetcc.gov.uk</i></p>
Disaggregation Update	Shadow Executive	12 Nov 2018	<u>Consultees:</u>	None	Lead member - Councillor

Key Decision - No Public Access - Open	Committee		Budget Task and Finish Group <u>Means of Consultation:</u> Meetings		Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Electoral Arrangements and Councillor Induction 2019 Key Decision - Yes Public Access - Open	Shadow Executive Committee	12 Nov 2018	<u>Consultees:</u> Dorset Electoral Administrators Group <u>Means of Consultation:</u> Meetings	Election Project Plan	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Interim Monitoring Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Policy Framework Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	12 Nov 2018 20 Feb 2019	<u>Consultees:</u> Governance Task and Finish Group Dorset Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower <i>Lead officer - Matt Prosser, Interim Head of Paid Service</i> <i>mprosser@dorset.gov.uk</i>
Making of Consequential Order relating to Civic Functions Key Decision - Yes Public Access - Open	Shadow Executive Committee	10 Dec 2018	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Interim Monitoring Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Budget 2019/20 and Medium Term Financial Forecast - Update Key Decision - No Public Access - Open	Shadow Executive Committee	7 Jan 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Council Tax Discounts, Long Term	Shadow Executive	7 Jan 2019	<u>Consultees:</u>	None	Lead member - Councillor

Empty Charges Key Decision - Yes Public Access - Open	Committee		Budget Task and Finish Group <u>Means of Consultation:</u> Meetings		Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Business Rates Relief Key Decision - Yes Public Access - Open	Shadow Executive Committee	7 Jan 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Insurance Arrangements Key Decision - Yes Public Access - Open	Shadow Executive Committee	7 Jan 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Constitution - Dorset Council Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	14 Jan 2019 20 Feb 2019	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Interim Monitoring Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Members Allowances Scheme 2019/2020 Key Decision - Yes Public Access - Open	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Independent Remuneration Panel Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Interim Monitoring Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Transition Period Plan (operating	Shadow Executive	14 Jan 2019	<u>Consultees:</u>	None	Lead member - Leader of

arrangements and interim transition) Key Decision - Yes Public Access - Open	Committee		Governance Task and Finish Group <u>Means of Consultation:</u> Meetings		Shadow Dorset Council <i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i>
Legal and Democratic Operating Model Key Decision - Yes Public Access - Open	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Spencer Flower <i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i>
Corporate Plan Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	11 Feb 2019 20 Feb 2019	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council <i>Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk</i>
2019/2020 Budget Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	11 Feb 2019 20 Feb 2019	<u>Consultees:</u> Public and Business Sector Councillors Budget Task and Finish Group Dorset Finance Officers Group <u>Means of Consultation:</u> Meetings Public and Business Sector Consultation	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Capital Strategy Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>

Treasury Management Strategy Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Local Council Tax Support Scheme Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Financial Regulations Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari <i>Lead officer - Jason Vaughan, Interim Section 151 Officer</i>
Weymouth Town Council Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Mar 2019	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council <i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i>