

Recommendation	Proposed action / comment	Lead	By when
1. Corporate Assurance:			
Identify where DC need assurance to keep it 'safe and legal' and to achieve its ambitions, establish appropriate solutions to do so and ensure the effective monitoring of such arrangements	Develop comprehensive approach to risk management	Marc Eyre and David Bonner	Spring 2020
	Link risk management reporting to emerging performance framework		Summer 2020
2. Winning Team:			
Ensure both Cabinet and SLT meet separately and collectively more regularly through this change period to plan and drive their respective and joint agendas, and to continue to commit to an ongoing development programme	Review meeting schedules and forward plans to decide what additional meetings are needed and when	Cllr Spencer Flower, Cllr Peter Wharf and SLT	End February 2020
	Establish SLT development programme	Matt Prosser, David McIntosh, Ann-Marie Barlow	End February 2020
	Forward plan for leadership meetings for CLT and Heads of service in place – need to work with representatives of the groups to put agendas in place	Ann-Marie Barlow and Bridget Downton	End February 2020
3. Place Leadership:			
Use the forthcoming 'conversation' time in respect of the Council Plan to reach out and collaborate with a broader range of partners	Analyse corporate plans of partners to identify any common issues for start of discussion about possible joint Dorset plan	Rebecca Forrester	Autumn 2020
	Request senior managers feedback on all the comments made during the conversation and feed back in person to organisations/groups– explain why not all made it into the council plan, and request involvement from relevant services	Heads of service	March 2020
Determine your relationship, approach and devolution structures with parishes and towns	Complete the town and parish council EAP and develop proposed recommendations for future relationships	Cllr Tony Alford and Jen Lewis	Summer 2020
Formulate, publish an external communication and engagement plan, building upon your existing work	Develop external communications and engagement plan following adoption of Dorset Council Plan	Cllr Spencer Flower and Jen Lewis	Summer 2020
Consider how you will develop broader more strategic and shared ambition for Dorset	Develop insights strategy and use this to update the Dorset Council Plan implementation	David Bonner, James Ailward, Rebecca Forrester	January 2021
	Work with partners to further develop the lobbying priorities for Dorset's MPs	Matt Prosser / Cllr Spencer Flower	Spring 2020

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Create a clear 'brand' for Dorset Council-what it is, what it stands for and how it should be perceived by stakeholders	Complete work on strategic narrative	SLT to be co-ordinated by Deborah Smart	End February 2020
4. Governance:			
Secure a shared understanding and commitment to agreed structures and frameworks	A Governance Review Task and Finish Group is to meet on 22 January 2020 with the intention that the outcomes of the review can be brought forward and agreed at the February 2019 full Council meeting. This will enable any governance changes to be implemented post annual council in May 2020.	Jonathan Mair and Cllr Spencer Flower	May 2020
Undertake as planned a governance review in May 2020			
5. Financial Control:			
Ensure the effective management and monitoring of in year budgets	2020/21 budget proposals based on realistic projections.	Cllr Tony Ferrari and Aidan Dunn / Jim McManus	End March 2020
	All budget holders held to account for budgets and will be required to sign their "acceptance" of their budget and their responsibilities through the 2020/21 budget setting process.		
	Financial framework has been established and finance team appropriately resourced following recent restructure.		
	All budget holders now have appropriate support from finance team – SLT monitoring budgets on a monthly basis.		
Pull together identified elements into a deliverable medium term financial plan	Ten year medium term financial plan being developed for approval at council in February 2020	Cllr Tony Ferrari and Aidan Dunn / Jim McManus	End February 2020
Review the effectiveness of this through an LGA led finance challenge	Agree timeline for LGA led finance challenge (proposed within the next 6 – 9 months)	Aidan Dunn and Matt Prosser in conjunction with Cllr Tony Ferrari and Cllr Spencer Flower	End February 2020

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6. Transformation:			
Building a phased transformation plan that strongly connects to the medium term financial plan and the wider Council aspirations	Agree with transformation board a new approach to the change / transformation programme	Aidan Dunn / Deborah Smart with Cllr Peter Wharf	End February 2020
7. Communication and Engagement			
Formulate, publish and resource a staff communication and engagement plan, building upon recent work	Complete		
8. Learning and Challenge			
Consider establishing an external advisory board that helps Cabinet and CLT navigate the next part of your journey	Agree approach for this in follow up meeting with LGA	Cllr Spencer Flower and Matt Prosser and Bridget Downton	End February 2020