

DORCHESTER MARKETS INFORMAL JOINT PANEL - TERMS OF REFERENCE

(a) This Panel will carry out its functions subject to the Lease dated 26 June 2001 to T. Ensor and Son (Dorchester) Limited and any subsequent variation, renewal or replacement of that Lease.

(b) Constitution. Six (6) elected members to be appointed by the Dorchester Town Council. Eight (8) Members of the Council, of whom two (2) should represent wards wholly or mainly within the area of the former Dorchester Borough Council (except where such appointment would result in an appointee being a member of the town council). Where such an appointee subsequently becomes a member of the Dorchester Town Council that member shall cease to be a member of the Informal Joint Panel and Dorset Council shall then consider the appointment of an alternative member not being a member of the town council.

(c) Previous operational duties of the Panel (now currently exercised by T. Ensor and Son (Dorchester) Limited under the terms of their Lease)

(i) Day to day control and management of the markets and tolls at the sites and locations on which the same are existing or entitled at the 1st October 1978.

(ii) Hours of opening.

(iii) Arrangement of stalls.

(iv) Agreements and licences for market tenants.

(v) Insurance pertaining to Market days. Version 6 54

(d) Duties of the Panel that are still to be exercised by the Panel

(i) Appointment to the posts of Clerk of the Markets and Deputy Clerk of the Markets and other markets personnel.

(ii) The settlement of financial matters, review of rents, fees, tolls and charges relating to the market operation, subject to the budget and other arrangements referred to in the 1984 Agreement relating to Dorchester Market.

(iii) Frequency of meetings and times.

(e) Duties of the Panel that are now to be exercised in conjunction with Dorset Council or Town Council

(i) Grant or renewal of leases, tenancies, etc. for periods not exceeding 3 years.

(ii) Matters affecting food hygiene and food safety. (NB: Subject to the powers and duties of Dorset Council under the relevant statutes and at common law).

- (iii) Extension of days on which markets operate.
- (iv) Arrangements for market and car parks on market days.
- (v) Financial regulations and audit.
- (vi) the making of byelaws and regulations governing the use of the market.
- (vii) Prosecution under market byelaws and legal proceedings within the purview of the committee subject to proper legal advice.
- (viii) Insurance pertaining to non-Market days.