



## **The Cabinet Forward Plan August to November 2021 (publication date 6 August 2021) updated 23 August 2021**

### **Explanatory Note:**

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

### **Definition of Key Decisions**

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

### **Cabinet Portfolio Holders 2021/22**

|                          |   |
|--------------------------|---|
| <b>Spencer Flower</b>    | Leader / Governance, Performance and Communications |
| <b>Peter Wharf</b>       | Deputy Leader / Corporate Development and Change    |
| <b>Gary Suttle</b>       | Finance, Commercial and Capital Strategy            |
| <b>Ray Bryan</b>         | Highways, Travel and Environment                    |
| <b>Tony Ferrari</b>      | Economic Growth, Assets & Property                  |
| <b>David Walsh</b>       | Planning  |
| <b>Jill Haynes</b>       | Customer and Community Services                     |
| <b>Andrew Parry</b>      | Children, Education, Skills and Early Help          |
| <b>Laura Miller</b>      | Adult Social Care and Health                        |
| <b>Graham Carr-Jones</b> | Housing and Community Safety                        |

| Subject / Decision   | Decision Maker                           | Date the Decision is Due                   | Other Committee(s) consulted and Date of meeting(s) | Portfolio Holder   | Officer Contact   |
|--|--|--|---|--|---|
| <b>September</b>   |  |  |   |  |   |
| <p><b>Annual Safeguarding Board Report</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>To receive the Annual Safeguarding Board Report from Anthony Douglas Independent Chair and Scrutineer of the Pan-Dorset Safeguarding Partnership</p>  | <p><b>Decision Maker</b><br/>Cabinet</p> | <p><b>Decision Date</b><br/>7 Sep 2021</p> |   | <p>Portfolio Holder for Children, Education, Skills and Early Help</p>   | <p><i>Executive Director, People - Children (Theresa Leavy)</i></p>   |
| <p><b>Additional Procurement Forward Plan Report over £500k (2021 - 22)</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>Cabinet is required to approve all key decisions with financial consequences of £500k or more. A procurement forward plan report for 2021-22 was approved by Cabinet on 2 March 2021. As stated in the said report, as service and transformation plans are developed it may be necessary to bring further approval requests to Cabinet.</p> | <p><b>Decision Maker</b><br/>Cabinet</p> | <p><b>Decision Date</b><br/>7 Sep 2021</p> |   | <p>Portfolio Holder for Highways, Travel and Environment, Portfolio Holder for Finance, Commercial and Capital Strategy, Portfolio Holder for Economic Growth, Assets and Property, Portfolio Holder for Housing and Community Safety, Portfolio Holder for Children, Education, Skills and Early Help</p> | <p><i>Dawn Adams, Service Manager for Commercial and Procurement dawn.adams@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p> |

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|---|--------------------------------------|--|---|--|--|
| <p><b>Bus Service Improvement Plan (BSIP)</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>To review and approve Dorset Council's outline Bus Service Improvement Plan, which is a statutory requirement for all Local Authorities as part of the government's National Bus Strategy 2021.</p>   | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 7 Sep 2021</b></p> |   | <p>Portfolio Holder for Highways, Travel and Environment</p>     | <p><i>Sue McGowan, Head of Travel Dorset<br/>s.m.mcgowan@dorsetcc.gov.uk<br/>Executive Director, Place (John Sellgren)</i></p>                 |
| <p><b>Weymouth Station Gateway Project, Payments over £500,000</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>Cabinet is required to approve all key decisions with financial consequences of £500,000 or more. The Weymouth Station Gateway project has received significant funding to deliver a project. The Dorset Coast Forum team seek an assurance from Cabinet that they can pay an amount above £500,000 when this is claimed by the Hanson to deliver the capital element of the project and in accordance with any limits agreed in the project delivery terms.</p> | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 7 Sep 2021</b></p> |   | <p>Portfolio Holder for Economic Growth, Assets and Property</p> | <p><i>Bridget Betts, Environmental Advice Manager<br/>bridget.betts@dorsetcouncil.gov.uk<br/>Executive Director, Place (John Sellgren)</i></p> |

| Subject / Decision   | Decision Maker                       | Date the Decision is Due               | Other Committee(s) consulted and Date of meeting(s)           | Portfolio Holder   | Officer Contact   |
|--|--------------------------------------|--|---|--|---|
| <p><b>Holwell Neighbourhood Plan Review</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>This item relates to the making (adoption) of the Holwell Neighbourhood Plan Review which has recently been subject to examination by an independent examiner.</p> | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 7 Sep 2021</b></p> |   | <p>Portfolio Holder for Planning</p>                                 | <p><i>Ed Gerry, Prinicpal Planning Policy Team Leader<br/>ed.gerry@dorsetcouncil.gov.uk<br/>Executive Director, Place (John Sellgren)</i></p>   |
| <p><b>October</b></p>  |                                      |  |   |  |   |
| <p><b>Medium Term Financial Plan (MTFP) and budget strategy</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>To receive a budget update for 2022/23.</p>  | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 2 Nov 2021</b></p> |   | <p>Portfolio Holder for Finance, Commercial and Capital Strategy</p> | <p><i>Jim McManus, Corporate Director - Finance and Commercial<br/>J.McManus@dorsetcc.gov.uk<br/>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p> |
| <p><b>Review of Community Infrastructure Levy (CIL) expenditure</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>Recommendation from Place and Resources Scrutiny Committee Position report on CIL governance and expenditure to date.</p>                  | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 7 Sep 2021</b></p> | <p>Place and Resources Scrutiny Committee<br/>13 Jul 2021</p> | <p>Portfolio Holder for Planning</p>                                 | <p><i>Andrew Galpin, Infrastructure &amp; Delivery Planning Manager<br/>andrew.galpin@dorsetcouncil.gov.uk<br/>Executive Director, Place (John Sellgren)</i></p>                      |

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|---|--------------------------------------|--|---|---|--|
| <p><b>Draft Council Plan Performance Measures and Risk Register</b></p> <p><b>Key Decision</b> - No<br/><b>Public Access</b> - Open</p> <p>To discuss and agree the updated council plan.</p>   | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 5 Oct 2021</b></p> | <p>Place and Resources Overview Committee<br/>People and Health Overview Committee<br/>31 Aug 2021<br/>2 Sep 2021</p> | <p>Deputy Leader - Corporate Development and Change, Leader of the Council</p>  | <p><i>Rebecca Forrester, Business Intelligence &amp; Performance<br/>rebecca.forrester@dorsetcouncil.gov.uk, Bridget Downton, Head of Business Insight and Corporate Communications<br/>Chief Executive (Matt Prosser)</i></p> |
| <p><b>Dorset Skills Commission</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>The establishment of a dedicated Commission will oversee an effective and at pace response to a jobs-led approach to COVID-19 economic recovery. It would also provide an objective and independent review of the future Dorset Skills landscape, helping to shape a world-class skills and learning infrastructure for all communities.</p> | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 5 Oct 2021</b></p> |   | <p>Portfolio Holder for Children, Education, Skills and Early Help, Portfolio Holder for Economic Growth, Assets and Property</p> | <p><i>David Walsh, Service Manager for Growth and Economic Regeneration<br/>David.walsh@dorsetcouncil.gov.uk<br/>Executive Director, Place (John Sellgren)</i></p>   |
| <p><b>Tricuro Options Paper</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Fully exempt</p>  | <p><b>Decision Maker Cabinet</b></p> | <p><b>Decision Date 5 Oct 2021</b></p> |   | <p>Portfolio Holder for Adult Social Care and Health</p>  | <p><i>Lesley Hutchinson, Corporate Director for Adults Commissioning<br/>Lesley.Hutchinson@dorsetcouncil.gov.uk<br/>Vivienne Broadhurst</i></p>  |

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|--|-------------------------------|---------------------------------|---|---|--|
| <b>November</b>  |                               |                                 |   |   |  |
| <b>Dorset Council High Needs Block Management Strategy</b><br><br><b>Key Decision</b> - Yes<br><b>Public Access</b> - Open   | <b>Decision Maker Cabinet</b> | <b>Decision Date 2 Nov 2021</b> |   | Portfolio Holder for Children, Education, Skills and Early Help | <i>Vik Verma, Interim Director of Education and Learning<br/> vik.verma@dorsetcc.gov.uk<br/> Executive Director, People - Children (Theresa Leavy)</i>                                   |
| <b>Quarter 2 (Q2) Financial Management Report</b><br><br><b>Key Decision</b> - Yes<br><b>Public Access</b> - Open<br><br>To consider the Council's revenue budget position at the end of Q2 and the changes since Q1           | <b>Decision Maker Cabinet</b> | <b>Decision Date 2 Nov 2021</b> |   | Portfolio Holder for Finance, Commercial and Capital Strategy   | <i>Jim McManus, Corporate Director - Finance and Commercial<br/> J.McManus@dorsetcc.gov.uk<br/> Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i>         |
| <b>Enabling Communities Strategy</b><br><br><b>Key Decision</b> - No<br><b>Public Access</b> - Open<br><br>The Communities Strategy will shape how Dorset Council engages and enables of communities.                          | <b>Decision Maker Cabinet</b> | <b>Decision Date 7 Dec 2021</b> | People and Health Overview Committee<br>9 Nov 2021    | Portfolio Holder for Customer and Community Services            | <i>Laura Cornette, Business Partner - Communities and Partnerships<br/> Laura.cornette@dorsetcouncil.gov.uk<br/> Chief Executive (Matt Prosser)</i>                                      |
| <b>Review of Commercial Strategy - Commissioning and Procurement Overview</b><br><br><b>Key Decision</b> - No<br><b>Public Access</b> - Open<br>To consider a proposed revision to the current Corporate Procurement Strategy. | <b>Decision Maker Cabinet</b> | <b>Decision Date 2 Nov 2021</b> | Place and Resources Overview Committee<br>17 Sep 2021 | Portfolio Holder for Finance, Commercial and Capital Strategy   | <i>Dawn Adams, Service Manager for Commercial and Procurement<br/> dawn.adams@dorsetcouncil.gov.uk<br/> Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i> |

| Subject / Decision   | Decision Maker                           | Date the Decision is Due                    | Other Committee(s) consulted and Date of meeting(s) | Portfolio Holder   | Officer Contact   |
|--|--|---|---|--|---|
| <b>December</b>  |  |   |   |  |   |
| <p><b>Household Recycling Centre (HRC) Vehicle Access Policy</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>Review of legacy policy controlling access to HRCs. This includes the use of vans, hire vans, trailers and other vehicle types. Policy is applicable to all Dorset Council wards. A public consultation will be conducted to inform outcomes.</p> | <p><b>Decision Maker</b><br/>Cabinet</p> | <p><b>Decision Date</b><br/>7 Dec 2021</p>  |   | <p>Portfolio Holder for Customer and Community Services</p>          | <p><i>Gemma Clinton, Head of Commercial Waste and Strategy</i><br/><i>gemma.clinton@dorsetwastepartnership.gov.uk</i><br/><i>Executive Director, Place (John Sellgren)</i></p>                      |
| <b>January 2022</b>  |  |   |   |  |   |
| <p><b>Quarter 3 (Q3) Financial Management Report</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>To consider the Council's revenue budget position at the end of Q3 and the changes since Q2</p>   | <p><b>Decision Maker</b><br/>Cabinet</p> | <p><b>Decision Date</b><br/>18 Jan 2022</p> |   | <p>Portfolio Holder for Finance, Commercial and Capital Strategy</p> | <p><i>Jim McManus, Corporate Director - Finance and Commercial</i><br/><i>J.McManus@dorsetcc.gov.uk</i><br/><i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p> |

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|---|--|--|---|--|--|
| <p><b>Budget Strategy Report</b></p> <p><b>Key Decision</b> - Yes<br/><b>Public Access</b> - Open</p> <p>The Council is required to set a balanced revenue budget, and to approve a level of council tax as an integral part of this.</p> | <p><b>Decision Maker</b><br/><b>Dorset Council</b></p> | <p><b>Decision Date</b><br/><b>15 Feb 2022</b></p> | <p>Cabinet<br/>18 Jan 2022</p>                      | <p>Portfolio Holder for Finance, Commercial and Capital Strategy</p> | <p><i>Jim McManus, Corporate Director - Finance and Commercial</i><br/><i>J.McManus@dorsetcc.gov.uk</i><br/><i>Corporate Director, Legal and Democratic Services - Monitoring Officer</i><br/><i>(Jonathan Mair)</i></p> |



### **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.