



## The Cabinet Forward Plan - July to October 2022 (Publication date 28 June 2022)

### Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

### Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

### Cabinet Portfolio Holders 2021/22

<b>Spencer Flower</b>	Leader / Governance, Performance and Communications
<b>Peter Wharf</b>	Deputy Leader / Adult Social Care and Health
<b>Gary Suttle</b>	Finance, Commercial and Capital Strategy
<b>Ray Bryan</b>	Highways, Travel and Environment
<b>Graham Carr-Jones</b>	Housing and Community Safety
<b>Jill Haynes</b>	Corporate Development and Transformation
<b>Laura Beddow</b>	Culture, Communities and Customer Services
<b>Andrew Parry</b>	Children, Education, Skills and Early Help
<b>Tony Ferrari</b>	Economic Growth, Assets & Property
<b>David Walsh</b>	Planning

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
July					
<p><b>Quarter 1 Council Plan Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>A quarterly report on the delivery of the council's plan</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>		<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Rebecca Forrester, Business Intelligence &amp; Performance rebecca.forrester@dorsetcouncil.gov.uk Chief Executive (Matt Prosser)</i></p>
<p><b>Quarter 1 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To consider the Quarter 2 Financial Monitoring Report 2022/23.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Home to School and Post 16 Transport Policies</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>This is statutory requirement to consult on the Home to School and Post Transport policies. These are the policies for 2022-2023 academic year.</p>	<p><b>Decision Maker</b> Cabinet</p>	<p><b>Decision Date</b> 26 Jul 2022</p>	<p>People and Health Overview Committee 28 Jun 2022</p>	<p>Portfolio Holder for Corporate Development and Transformation, Portfolio Holder for Highways, Travel and Environment</p>	<p><i>Ed Denham, School Admissions Manager ed.denham@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Modern Slavery Transparency Statement</b>  <b>Key Decision</b> - Yes  <b>Public Access</b> - Open            Currently local authorities are not required to provide a statement under S54 of the Modern Slavery Act (not in-scope). Government and LGA have advised that there will be legislative change which will bring local authorities in scope of S54 therefore ahead of any change, local authorities have been asked to ensure that they have a transparency statement and register it on the Governments Modern Slavery Statement Register before 30 September 2022.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 26 Jul 2022</b></p>	<p>Place and Resources Overview Committee 7 Jun 2022</p>	<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Dawn Adams, Service Manager for Commercial and Procurement dawn.adams@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Council Plan Refresh 2022-24</b>  <b>Key Decision</b> - Yes  <b>Public Access</b> - Open              To consider the Council Plan for 2022-23.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 26 Jul 2022</b></p>	<p>Place and Resources Overview Committee People and Health Overview Committee 7 Jun 2022 28 Jun 2022</p>	<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Nina Coakley, Programme Manager n.coakley@dorsetcc.gov.uk, Jennifer Lewis, Head of Strategic Communications and Engagement jennifer.lewis@dorsetcouncil.gov.uk Chief Executive (Matt Prosser)</i></p>
<p><b>Care Dorset update</b>  <b>Key Decision</b> - No  <b>Public Access</b> - Open            To consider s report on the principles of the Shareholder Agreement and committee structure for Care Dorset.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 26 Jul 2022</b></p>		<p>Deputy Leader and Portfolio Holder for Adult Social Care and Health</p>	<p><i>Derek Hoddinott, Programme Lead derek.hoddinott@dorsetcouncil.gov.uk, Steve Veevers, Corporate Director Operations, Adult Care steve.veevers@dorsetcouncil.gov.uk Executive Director, People - Adults</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Establishment of a Shareholder Committee for Care Dorset</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To establish a committee of the Executive for the Council's shareholder function fro Care Dorset and to agree the terms of reference for the committee.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>26 Jul 2022</b></p>		<p>Leader of the Council</p>	<p><i>Grace Evans, Head of Legal Services and Deputy Monitoring Officer</i> <i>grace.evans@dorsetcouncil.gov.uk</i> <i>Director of Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i></p>
<p><b>Adult Social Care - Future Services</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Fully exempt</p> <p>Options for future Adult Social Care Services</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>26 Jul 2022</b></p>		<p>Deputy Leader and Portfolio Holder for Adult Social Care and Health</p>	<p><i>Jonathan Price, Interim Corporate Director for Commissioning</i> <i>jonathan.price@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Adults</i></p>
<p><b>September</b></p>					

<p><b>Harbours Governance and functions</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To consider a change to Dorset Council Harbours governance and functions making it an executive function.</p>	<p><b>Decision Maker</b> <b>Dorset Council</b></p>	<p><b>Decision Date</b> <b>13 Oct 2022</b></p>	<p>Cabinet 6 Sep 2022</p>	<p>Portfolio Holder for Highways, Travel and Environment</p>	<p><i>Ken Buchan, Head of Environment and Wellbeing</i> <i>ken.buchan@dorsetcouncil.gov.uk</i> <i>John Sellgren, Director of Legal and Democratic Services - Monitoring Officer (Jonathan Mair)</i></p>
---	--	--	-------------------------------	--	---

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Additional Procurement Forward Plan Report - over £500k (2022 - 2023)</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>The Cabinet is asked to consider the contents of this report in respect of proposed contracts to be procured 2022-2023 which are in addition to those on the procurement forward plan approved by Cabinet on 1 March 2022.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Dawn Adams, Service Manager for Commercial and Procurement dawn.adams@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Amateur Archaeological Fieldwork and Metal Detecting on Dorset Council Land Policy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>Seeking adoption of a new policy as an update to an earlier policy (1996) which relates to permissions required for metal detecting on DC county farms.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 6 Sep 2022</b></p>	<p>Place and Resources Overview Committee 28 Jul 2022</p>	<p>Portfolio Holder for Culture, Communities and Customer Services, Portfolio Holder for Economic Growth, Assets and Property</p>	<p><i>Jacqueline Halewood, Principal Archivist Jacqueline.halewood@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>
<p><b>October</b></p>					

<p><b>Medium Term Financial Plan (MTFP) and budget strategy</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To receive a budget update for 2023/24.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 4 Oct 2022</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
---	--------------------------------------	--	--	--	--

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>November</b>					
<p><b>Quarter 2 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - No <b>Public Access</b> - Open</p> <p>To consider the Quarter 2 Financial Monitoring Report for 2022/23.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>1 Nov 2022</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<b>December</b>					
<b>January 2023</b>					
<p><b>Quarter 3 2022/23 Financial Monitoring Report</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>To consider the Quarter 3 Financial Monitoring Report for 2022/23.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>17 Jan 2023</b></p>		<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Medium Term Financial (MTFP) and Budget Strategy Report</b></p> <p><b>Key Decision</b> - Yes <b>Public Access</b> - Open</p> <p>The Council is required to set a balanced revenue budget, and to approve a level of council tax as an integral part of this.</p>	<p><b>Decision Maker</b> <b>Dorset Council</b></p>	<p><b>Decision Date</b> <b>14 Feb 2023</b></p>	<p>Cabinet 17 Jan 2023</p>	<p>Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Jim McManus, Corporate Director - Finance and Commercial</i> <i>J.McManus@dorsetcc.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.