

Schedule 12

Part A



Premises Licence

Premises Licence Number

HDC/PRE00843

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Grange Farm
Abbots Ripton
Huntingdon
Cambridgeshire
PE28 2PH**

Where the licence is time limited the dates: **25.08.2022 to 29.08.2022**

This licence comes into effect on: **07.04.2022**

Maximum Capacity: **19,999**

Licensable activities authorised by the licence

**Regulated Entertainment– Films, Live Music, Recorded Music, Performance of Dance Anything similar
Late Night Refreshment
Supply of Alcohol**

Times the licence authorises the carrying out of licensable activities

Films (Indoors): Thursday 11:00 to 00:00, Friday 09:00 to 04:00 the following morning, Saturday 09:00 to 04:00 the following morning, Sunday 09:00 to 00:00.

Live Music (Indoor and Outdoor): Thursday 11:00 to 00:00, Friday to Sunday 10:00 to 00:00.

Recorded Music (Indoors and Outdoors): Thursday 11:00 to 00:00, Friday and Saturday 09:00 to 04:00 the following morning, Sunday 09:00 to 00:00

Performance of Dance (Indoor and Outdoor): Thursday to Sunday 12:00 to 23:00

Anything of a similar description to live music, recorded music, or performances of dance (Indoors and Outdoors): Thursday 11:00 to 00:00, Friday and Saturday 09:00 to 04:00 the following morning, Sunday 09:00 to 00:00.

Late Night Refreshment (Outdoors): Thursday to Sunday 23:00 to 05:00 the following morning

Supply of Alcohol (On the Premises): Thursday 12:00 to 01:00, Friday and Saturday 10:00 to 04:00 the following morning and Sunday 10:00 to 01:00 the following morning

The opening hours of the premises

09:00 on the 25.08.2022 to 16:00 on the 29.08.2022

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is Supplied for Consumption ON the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

We Out Here Limited
303 The Pillbox
115 Coventry Road
London
E2 6GH

Registered number of holder, for example company number, charity number (where applicable)

11659144

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lee Phimister

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: 15/00406/LAPER **Issuing Authority: London Borough of Newham**

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made at a time when
 - a. there is no designated premises supervisor in respect of the premises licence, or
 - b. the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
4. In paragraph, 3 an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises —

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

- a. games or other activities which require or encourage, or are designed to require or encourage, individuals to —
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 6. The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 7. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 8. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either —
 - a. a holographic mark, or
 - b. an ultraviolet feature.
 9. The responsible person must ensure that —
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures —
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
 - b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold,

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

the customer is made aware that these measures are available.

10. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
11. For the purposes of the condition set out in paragraph 10 -
 - a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b. "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e. "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
12. Where the permitted price given by paragraph b. of paragraph 11 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
13. Paragraph 14 applies where the permitted price given by paragraph b. of paragraph 11 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
14. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
15. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:
 - a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board or
 - b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the licensing authority has notified the licence holder that section 20(3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

N/A

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

Following a Hearing of the Licensing Sub-Committee on 03.02.2022, the following conditions have been added:

1. The Premises Licence Holder (“PLH”) shall give notice of the event dates no later than 6 months before the first day of the event to the Licensing Authority and the Safety Advisory Group.
2. The number of persons accommodated on the event site at any one time shall not exceed 19,999 (including all patrons, guests, staff, contractors, traders, volunteers and artists).
3. The PLH will submit the final agreed version of the Event Management Plan (“EMP”) to the Licensing Authority and Safety Advisory Group no later than 3 months before the day of the event and will liaise with relevant Responsible Authorities in the development of prior drafts. The final version of the EMP must be agreed by the Licensing Authority and relevant Responsible Authorities.
4. Both the EMP and Event Safety Management Plan (“ESMP”), documents referred to in this premises licence are one and the same document. All information referred to as being in the ESMP will be included within the EMP.
5. The EMP shall (as a minimum) contain:
 - a. A detailed gridded site plan, showing (as a minimum) bars, entertainment and traders’ areas, the campsite, emergency RVPs, the blue route, event control, security lighting and toilet facilities;
 - b. Details of security and stewarding arrangements for the event;
 - c. Event health and safety, Covid (public health) and fire safety risk assessments and control measures.
 - d. Details of the event hotline.
 - e. A drugs policy.
 - f. A Construction Phase Plan, risk assessments and method statements.
 - g. A Major Incident Plan, including evacuation and emergency access routes.
 - h. A Security Management Plan
 - i. A Crowd Management Plan
 - j. An Adverse Weather Plan
 - k. A Medical Risk Assessment and Plan
 - l. A Sanitation Plan
 - m. A Waste Management Plan
 - n. A Food Safety and Potable Drinking Water Management Plan
 - o. A Health and Safety Policy
 - p. A Traffic Management Plan.
 - q. A Safeguarding Children and Vulnerable Adults Policy and Management Plan.
 - r. A Noise Management Plan.
 - s. An Alcohol Management Plan.
 - t. An Open Water Safety Policy and Management Plan
 - u. A Traders Management Plan

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

6. Any changes to the final EMP may only be made with prior agreement of the Licensing Authority, presented via a Changes Log within an agreed timeline, and must be approved by the Licensing Authority. The EMP will not be changed without the consent of the Licensing Authority.
7. The contents of the EMP will be regarded and treated as though they are premises licence conditions.
8. A copy of the Premises Licence Summary and Conditions will be displayed at the following locations: Main Entrance, Event Control, Each Stage, all Bars and Performance Areas for the duration of the event.
9. The PLH will maintain overall responsibility for the event and will be accountable for ensuring that all licensing objectives are met and premises licence conditions are adhered to. A premises licence compliance matrix will be developed to demonstrate commitment to compliance by auditing and monitoring the 'on the ground' delivery of all relevant policies, procedures and plans. A copy of the premises licence compliance matrix will be maintained, kept and made available for inspection by the Licensing Authority and representatives of relevant Responsible Authorities on request.
10. The PLH will appoint a competent Event Manager to lead the Event Management and Liaison Teams.
11. The PLH will establish an Event Control, to include an Event Liaison Team (ELT) comprising (as a minimum) the Event Manager, representatives of the PLH, Security, Production and Event Safety. During event days, the ELT is to manage the operation of the event. The EMP will not be changed without consent of the ELT.
12. The PLH will appoint a suitably experienced and qualified health and safety practitioner. The health and safety practitioner will undertake risk assessments and produce method statements, as appropriate. The health and safety practitioner will review the risk assessments and method statements of suppliers and contractors working during event days, during the "build" before, and during the "break" after the event days. The health and safety practitioner will make recommendations to the PLH and/ or Event Manager, where necessary.
13. A debrief with the Licensing Authority, Safety Advisory Group and relevant Responsible Authorities will be held within 3 months of the last event day.
14. Any authorised officer of the Licensing Authority and Responsible Authorities will have access to the licensed site at all reasonable times for the purposes of ensuring compliance with the premises licence conditions and promotion of the licensing objectives.
15. The PLH will provide a list of SIA security staff to the Operational Planning and Licensing team within Cambridgeshire Constabulary at least 1 week prior to deployment.
16. The PLH and Cambridgeshire Constabulary will agree a Memorandum of Understanding at least 1 month before the start of the event.
17. The PLH shall adhere to all current relevant government counterterrorism regulations.
18. The PLH will ensure all Temporary Demountable Structures are supplied, installed and signed off by competent contractors.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

19. The PLH will ensure all temporary power is installed and signed off by competent contractors.
20. Risk assessments, method statements, installation and completion certificates for temporary power supplies, temporary demountable structures and installations will be provided by contractors and held on site. Copies will be made available for inspection by authorised officers of Huntingdonshire District Council's ("HDC's") Building Control and Environmental Health teams on request.
21. The PLH shall facilitate site inspections for relevant Responsible Authorities prior to, during and after event days.
22. The health and safety practitioner will attend the site during the "build" before and "break" after the event days and during event days.
23. The health and safety practitioner will monitor and assess the implementation of safe working practices, procedures and control measures, and will advise the event and site management and production team of any necessary changes or improvements to practices.
24. The health and safety practitioner will monitor and assess the management of health and safety on site in relation to patrons, guests, staff, contractors, traders, visitors and artists, and will advise the event management of any concerns.
25. The PLH will ensure an adequate supply of tested, safe and reliable source(s) of potable drinking water is provided to the site for drinking, food preparation and sanitation by patrons, guests, staff, contractors, traders, volunteers and artists. Samples of said drinking water will be taken and tested by a suitably accredited testing facility, in accordance, and to ensure compliance, with relevant water quality regulations, before the event and at intervals during the event, as agreed with authorised officers of HDC's Environmental Health team. Copies of test results will be held on site and made available before and during the event to authorised officers of HDC's Environmental Health team on request.
26. The PLH will ensure suitable and appropriate documentary and physical checks are carried out on food vendors and traders, to ensure, as far as is reasonably practicable, compliance with the relevant requirements of health and safety and food hygiene and safety legislation. Details of all food and drink vendors and traders will be provided to the Licensing Authority and authorised officers of HDC's Environmental Health team no less than 4 weeks prior to the event.
27. The PLH will notify the Licensing Authority and authorised officers of HDC's Environmental Health team no less than 4 weeks prior to the event of an intention to install and use any pyrotechnics and/or special effects at the event, with relevant details.
28. Any pyrotechnics and/or special effects will be provided, managed, installed and used by experienced and competent contractors. Such contractors will complete and provide risk assessments and method statements, copies of which will be held on site to be made available to authorised officers of HDC's Environmental Health team on request.
29. The PLH will ensure there is adequate lighting throughout the site, including public areas for entry and exit, access to WC facilities, strategic points throughout the campsite area, and emergency egress routes.
30. The PLH will ensure, so far as is reasonably practicable, safety at, and the safe use of, any open water

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

lakes and surrounding areas at the site by appointing suitably qualified and competent, 'open water' qualified lifeguards and following the control measures outlined in the Open Water Safety Policy and Management Plan (included within the EMP). Copies of lifeguards' certificates will be held on site and made available to authorised officers of HDC's Environmental Health team on request.

31. The PLH (PLH) shall give notice of the event dates no later than 6 months before the first day of the event to the Kings Ripton, Abbots Ripton, Woodwalton and Upwood Parish Councils.
32. The PLH shall hold a meeting no less than 3 months prior and a meeting no later than 3 months after the event for the Parish Councils of Kings Ripton, Abbots Ripton, Woodwalton, Wennington, Broughton, Little Raveley, Great Raveley and Upwood.
33. The noise control levels to apply at the noise sensitive locations identified will be set by authorised officers of HDC's Environmental Health team, following consultation with the PLH of WOH 2022 (We Out Here 2022). The noise control levels shall apply throughout the event and shall not be exceeded without prior agreement of authorised officers of HDC's Environmental Health team. In the event of extraordinary circumstance, to authorised officers of HDC's Environmental Health team, reserve the right to vary the noise control levels during the event.
34. The music noise level measured over a 15 minute period (LAeq,15min) at the boundary of any noise sensitive premises will not exceed 50 dB(A) throughout the duration of the event.
35. Between the hours of 23:00 and 04:00, the levels at the relevant mixer positions will be controlled such that at the boundary of any noise sensitive premises, including any noise sensitive premises in the villages of Kings Ripton, Abbots Ripton, Woodwalton, Wennington, Broughton, Little Raveley, Great Raveley, Wistow and Upwood will not exceed 47dB(A)eq(15min). The 63 Hz and 125 Hz octave band levels, measured over a period of 15 minutes (Leq,15min) will not exceed 62 and 53 dB respectively at the boundary of any noise sensitive premises.
36. The scheduling of live and recorded entertainment will cease 30 minutes before the end of the hours authorised for live and recorded entertainment in the licensed area.
37. An experienced acoustic consultant will be appointed to produce, implement and monitor a robust Noise Management Plan (NMP) that will be included in the EMP (Event Management Plan) and shall be submitted to authorised officers of HDC's Environmental Health team at least three months prior to the start of the event. The NMP will provide clear detail of the location, hours of operation, direction of sound system and maximum sound energy output of all the significant sound sources proposed for the event. The NMP will outline the proposed noise attenuation mechanisms to be employed during the event, the location of the noise monitoring points and the procedure for ensuring that the noise control levels set at noise sensitive properties are complied with. The NMP will be agreed by the authorised officers of HDC's Environmental Health team prior to the event taking place.
38. Four noise monitoring devices will be installed by an experienced acoustic consultant or a representative of the PLH for the duration of the duration of the licensed event and will be monitored continuously by an experienced acoustic consultant or a representative of the PLH throughout the event. All devices will be in UKAS calibration and shall be located at each of the villages in Abbots Ripton, Wennington and two in Kings Ripton. All devices will be a spectrum monitoring device or such other device as agreed with the authorised officers of HDC's Environmental Health team.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

39. During the event authorised officers of HDC's Environmental Health team will be provided access to the live sound monitoring stations requested for the event, located at noise sensitive locations, as agreed in the NMP.
40. A noise propagation test will be carried out at least 2 hours prior to the start of the licensed event in order to set appropriate control levels at the mixer position. The sound system shall be configured and operated in a similar manner to that intended for the event. The sound source for the test shall be similar in character to the music likely to be produced during the event.
41. An experienced acoustic consultant will be based working on the premises when music is being provided and will have the capability and authority to override all sound systems across the site if required by authorised officers of HDC's Environmental Health team.
42. The sound amplification systems will not be used after permitted hours of the event for the amplification of music or other content or for any purpose other than public order or safety announcements.
43. The PLH will advertise a dedicated resident complaint and information 'phone and email hotline service. The hotline 'phone number and email address will be advertised on the 'We Out Here' 2022 website and all 'We Out Here' 2022 social media platforms at least 14 days before the start of and during the event so that residents and local businesses can use the hotline service to report concerns regarding noise and antisocial behaviour.
44. The hotline 'phone number, email address and information about how to use the service will be provided to local residents via a leaflet drop to properties at least 14 days before the start of the event in Kings Ripton, Abbots Ripton, Woodwalton, Wennington, Broughton, Little Raveley, Great Raveley.
45. The sound management team shall ensure that no unauthorised sound systems including car stereos are being used throughout the event.
46. The PLH will provide details of the proposed music genre for each stage and performance area in the EMP. The PLH will confirm the music genre for each stage and performance area at least 1 month in advance of the event to the Licensing Authority and representatives of responsible authorities. As the programme is subject to change, the PLH will confirm the full programme for each stage and performance area at least 24 hours in advance of the event to the Licensing Authority and representatives of responsible authorities.
47. In relation to sales of alcohol, a Challenge 25 Policy will operate at all locations on site where alcohol is supplied for sale or sold. All relevant signage will be displayed at all locations on site where alcohol is supplied for sale or sold.
48. A Safeguarding of Children and Vulnerable Adults Policy and Management Plan will be included in the EMP and agreed with the Licensing Authority and representatives from relevant Responsible Authorities prior to the event taking place.
49. All relevant operational staff and volunteers will be briefed on the procedures set out in the Safeguarding of Children and Vulnerable Adults Policy and Management Plan.
50. All Children under the age of 12 will be issued with a wristband on which they can write parent/guardian's mobile phone numbers.

Schedule 12 Part A

Premises Licence

Premises Licence Number

HDC/PRE00843

51. No person under 18 will be permitted entry into the licensed area if not accompanied by an adult of 21 years or over during the licensed activity hours.

ANNEX 4 – SEASONAL VARIATIONS & NON-STANDARD TIMINGS – For the licensable activities authorised by this licence:
N/A

ANNEX 5 – PLANS

Plan submitted on 10th December 2021

Licence valid from: 25.08.2022 to 29.08.2022

Date of Issue: 07.04.2022

Signed: Chief Operating Officer

