

Place and Resources Scrutiny Committee Work Programme

Meeting Date: 9 November 2023

| Report Title | Aims and Objectives | Lead Officers / Members | Other Information |
|---|---|---|---|
| Chairman's update item: Summer Demand 2023 | To review the position with Easter and Summer 2023 operations | Graham Duggan – Head of Community & Public Protection Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment | Follow up to a review of Summer 2022 Operations by the committee at the meeting on 25 January 2023 |
| Natural Environment, Climate and Ecology – progress report Autumn/Winter 2023 | To review the bi-annual progress report on the Dorset Council Natural Environment, Climate and Ecology Strategy | Antony Littlechild – Sustainability Team Manager Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment | |
| Workforce Turnover Rates - Exempt | An overview of turnover data and trends and activity | Chris Matthews – Head of Human Resources Cllr Jill Haynes – Portfolio Holder for Corporate Development & Transformation | In response to the committee's review of the performance dashboard at the meeting of the committee on 4 July 2023 |

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|---|--|---|--|
| Review of Dorset Council's Tourism Service | An overview of how Visit Dorset and other Dorset Council services support tourism and the visitor economy, current issues and challenges, prepared at the request of the committee | <p>Nick Webster – Head of Growth & Economic Regeneration</p> <p>Jon Bird – Service Manager for Growth & Economic Regeneration</p> <p>Amanda Park – Team - Manager Tourism</p> <p>Cheryl Stapleton – Team Manager - Tourism</p> <p>Cllr Simon Gibson – Portfolio Holder for Economic Growth & Levelling Up</p> | |
| Corporate Complaints Team – Annual Report 2022/23 | An overview of the volume and impacts of Dorset Council's complaints through the Corporate Complaints Team | <p>Antony Bygrave – Senior Assurance Officer – Complaints</p> <p>Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation</p> | An annual report is also being received by People and Health Scrutiny Committee – 11 December 2023 |
| Performance Scrutiny | To review the most recent performance information and use this to agree items to add to the committee forward plan for further analysis | <p>David Bonner – Service Manager – Business Intelligence & Performance</p> <p>Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation</p> | |

Meeting Date: 17 January 2023 – Budget scrutiny (Single item meeting)

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|---------------------|--|---|--------------------------|
| Budget Scrutiny | Consideration of the budget proposals before proceeding to produce the final budget paper for recommendation to Cabinet on 30 January 2024 | Sean Cremer – Corporate Director – Finance & Commercial Cllr Gary Suttle – Portfolio Holder for Finance, Commercial & Capital Strategy | |

Meeting Date: 26 February 2024

| Report Title | Aims and Objectives | Lead Officers / Members | Other Information |
|--|--|---|---|
| Redlands Leisure and Community Park Update | To review the position with the Redlands Community Sports Hub following the Cabinet decision of 6 September 2022 | Paul Rutter – Service Manager for Leisure Services Cllr Laura Beddow – Portfolio Holder for Culture & Communities | Recommendation from Cabinet 6 September 2022 for the Place & Resources Scrutiny Committee to undertake a post decision review |
| Dorset Council 20mph Speed Limit Policy | To review the implementation of the policy one year after adoption | Tony Burden – Road Safety Manager / Jack Wiltshire – Head of Highways Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment | |

Meeting Date: 28 March 2024

| Report Title | Aims and Objectives | Lead Officers / Members | Other Information |
|----------------------|---|---|--------------------------|
| Performance Scrutiny | To review the most recent performance information and use this to agree items to add to the committee forward plan for further analysis | David Bonner – Service Manager – BI & Performance Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation | |

Annual items:

- Property Strategy & Asset Management Plan update – September
- Corporate Complaints Team – Annual Report - November

Bi-annual items:

- Natural Environment, Climate & Ecology – progress report – July and November

Alternate meeting items:

- Performance Scrutiny – informal session held before each committee occurrence - July, November, March

Informal Work of the Committee:

| Date | Topic | Format | Members | Lead Officers | Other Information |
|------------------------|---|-----------------------|--|---|--|
| Quarterly | Review of the committee's performance and risk dashboards | Informal meeting | All committee members | David Bonner – Service Manager Business Intelligence & Performance | Review of the dashboards to identify potential future areas for review by the committee |
| Commenced October 2023 | Grid Capacity | Task and Finish Group | Councillors: Shane Bartlett Andy Canning Tony Ferrari Brian Heatley Carole Jones Robin Legg David Tooke Kate Wheller | Steven Ford – Corporate Director TIDE Antony Littlechild – Sustainability Team Manager Carl Warom – Climate & Ecological Policy and Project Manager | First meeting held on 16 October 2023. Meetings to be held October to December 2023 |
| Tbc | Water Pollution | Task and Finish Group | tbc | tbc | |