



**The Cabinet Forward Plan - January 2024 - April 2024  
For the period 1 DECEMBER 2023 to 31 MARCH 2024  
(Publication date – 21 DECEMBER 2023)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

**Definition of Key Decisions**

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

**Cabinet Portfolio Holders 2023/24**

<b>Spencer Flower</b>	Leader / Governance, Performance and Communications
<b>Gary Suttle</b>	Deputy Leader and Finance, Commercial and Capital Strategy
<b>Ray Bryan</b>	Highways, Travel and Environment
<b>Jill Haynes</b>	Corporate Development and Transformation
<b>Laura Beddow</b>	Culture and Communities
<b>Simon Gibson</b>	Economic Growth and Levelling Up
<b>Andrew Parry</b>	Assets and Property
<b>Byron Quayle</b>	People – Children, Education, Skills, and Early Help
<b>Jane Somper</b>	People - Adult Social Care, Health, and Housing
<b>David Walsh</b>	Planning

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>January 2024</b>					

<p><b>Quarter 3 Financial Monitoring Report 2023/24</b></p> <p><b>Key Decision - No</b> <b>Public Access - Open</b></p> <p>To consider the Quarter 3 Financial Monitoring Report 2023/24.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>30 Jan 2024</b></p>		<p>Deputy Leader and Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i> <i>sean.cremer@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Voluntary and Community Sector Strategy</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>The new Voluntary and Community Sector Strategy aims to set out how Dorset Council will enable a thriving, sustainable and dynamic voluntary, and community sector to flourish and help improve the lives of individuals and communities in Dorset over coming years.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>30 Jan 2024</b></p>	<p>People and Health Overview Committee 30 Nov 2023</p>	<p>Portfolio Holder for Culture and Communities</p>	<p><i>Laura Cornette, Business Partner - Communities and Partnerships</i> <i>Laura.cornette@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p><b>Dorset Harbours Five Year Business Plan</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>To consider the Dorset Harbours Five Year Business Plan.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>30 Jan 2024</b></p>	<p>Harbours Advisory Committee 22 Nov 2023</p>	<p>Portfolio Holder for Highways, Travel and Environment</p>	<p><i>Ed Carter, Weymouth Harbour Master</i> <i>ed.carter@dorsetcouncil.gov.uk</i> <i>Executive Director, Place (John Sellgren)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p><b>Community Asset Transfer Policy</b></p> <p><b>Key Decision - No Public Access - Open</b></p> <p>Update of Community Asset Transfer Policy</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 30 Jan 2024</b></p>	<p>Place and Resources Overview Committee 23 Jan 2024</p>	<p>Portfolio Holder for Assets and Property</p>	<p><i>Carly Galloway, Senior Projects, Contracts &amp; Funding Manager carly.galloway@dorsetcouncil.gov.uk, Tim Hulme, Head of Assets and Property tim.hulme@dorsetcouncil.gov.uk Executive Director, Place (John Sellgren)</i></p>
<p><b>Dorset Centre of Excellence Annual Performance Report November 2023</b></p> <p><b>Key Decision - No Public Access - Open</b></p> <p>To consider the performance report produced by Dorset Centre of Excellence.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 30 Jan 2024</b></p>	<p>The Shareholder Committee for the Dorset Centre of Excellence (DCOE) 20 Nov 2023</p>	<p>Portfolio Holder for People - Children, Education, Skills and Early Help</p>	<p><i>Theresa Leavy, Executive Director of People - Children theresa.leavy@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i></p>
<p><b>Care Dorset Holdings Ltd Annual performance Report 2023</b></p> <p><b>Key Decision - No Public Access - Open</b></p> <p>To consider the performance report produced by Care Dorset Holdings Ltd.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 30 Jan 2024</b></p>	<p>Shareholder Committee for Care Dorset Holdings Ltd 6 Dec 2023</p>	<p>Portfolio Holder for People - Adult Social Care, Health and Housing</p>	<p><i>Vivienne Broadhurst, Executive Director - People Adults Vivienne.broadhurst@dorsetcouncil.gov.uk Executive Director, People - Adults</i></p>
<p><b>Pan-Dorset Safeguarding Children Partnership PDSCP Annual Report</b></p> <p><b>Key Decision - Yes Public Access - Open</b></p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 30 Jan 2024</b></p>		<p>Portfolio Holder for People - Children, Education, Skills and Early Help</p>	<p><i>Laurence Doe, PDSCP Business Manager laurence.doe@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i></p>

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<p>The PDSCP Annual Report provides an overview of multi-agency safeguarding practice over the year. It outlines key work within the partnership and priorities for forthcoming years. The RDSCP has a duty to produce an annual report under government guidance (working Together 2018).</p>					
<p><b>Determination of Dorset Council's Admissions Arrangements 2025-2026</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>Annual duty for the Council to determine a suite of policies in relation to the Admissions Arrangements for Community and Voluntary Controlled Schools. These policies have to be determined by the 26 February in the year prior to their implementation.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>30 Jan 2024</b></p>		<p>Portfolio Holder for People - Children, Education, Skills and Early Help</p>	<p><i>Ed Denham, School Admissions Manager ed.denham@dorsetcouncil.gov.uk, Amanda Davis, Corporate Director for Education and Learning amanda.davis@dorsetcouncil.gov.uk Executive Director, People - Children (Theresa Leavy)</i></p>
<p><b>Budget strategy and medium-term financial plan (MTFP)</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>To consider a report of the Portfolio Holder for Finance, Commercial and Capital Assets.</p>	<p><b>Decision Maker</b> <b>Dorset Council</b></p>	<p><b>Decision Date</b> <b>13 Feb 2024</b></p>	<p>Cabinet 30 Jan 2024</p> <p>Place and Resources Scrutiny Committee 17 Jan 2024</p> <p>People and Health Scrutiny Committee 12 Jan 2024</p>	<p>Deputy Leader and Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial sean.cremer@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<b>March</b>					
<p><b>Procurement Forward Plan Report - Over £500k (2023-2025)</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>The Council defines a key decision, in terms of procurement activity, as those with financial consequence of £500k or more. This report will provide notice of the planned/known procurement activities that Cabinet will need to make a key decision on for 2024/25.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>12 Mar 2024</b></p>		<p>Deputy Leader and Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Dawn Adams, Service Manager for Commercial and Procurement</i> <i>dawn.adams@dorsetcouncil.gov.uk</i> <i>Chief Executive (Matt Prosser)</i></p>
<p><b>Equality, Diversity &amp; Inclusion (EDI) Strategy</b></p> <p><b>Key Decision - Yes</b> <b>Public Access - Open</b></p> <p>To seek approval of the refreshed EDI Strategy for Dorset Council.</p>	<p><b>Decision Maker</b> <b>Cabinet</b></p>	<p><b>Decision Date</b> <b>12 Mar 2024</b></p>		<p>Portfolio Holder for Corporate Development and Transformation</p>	<p><i>Jennifer Lewis, Head of Strategic Communications and Engagement</i> <i>jennifer.lewis@dorsetcouncil.gov.uk</i>, <i>James Palfreman-Kay, Equality, Diversity &amp; Inclusion Officer</i> <i>james.palfreman-kay@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

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<b>April</b>					
<p><b>Quarter 4 Financial Monitoring 2023/24</b></p> <p><b>Key Decision - No Public Access - Open</b></p> <p>To consider the Quarter 4 Financial Monitoring Report 2024/25.</p>	<p><b>Decision Maker Cabinet</b></p>	<p><b>Decision Date 16 Apr 2024</b></p>		<p>Deputy Leader and Portfolio Holder for Finance, Commercial and Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i>  <i>sean.cremer@dorsetcouncil.gov.uk</i>  <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.