

DRAFT - Cabinet Forward Plan - July 2019
For the period 30 JULY 2019 to 30 JUNE 2020
(publication date – 1 JULY 2019)

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Adoption of the Dorset and BCP Mineral Sites Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council	18 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	Dorset and BCP Mineral Sites Plan	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Adoption of the Dorset and BCP Waste Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	Dorset and BCP Waste Plan	<p>Lead member - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Forward Plan</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u> Members Officers</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Lee Gallagher, Democratic Services Manager - Dorset County Council lee.gallagher@dorsetcouncil.gov.uk</i></p>
<p>Better Care Fund (recommendation from Health and Wellbeing Board)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>

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<p>Annual Governance Statement</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk</i></p>
<p>Quarter 1 Budget Report 2019/20</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Wareham Neighbourhood Plan - Independent Examiners report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

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<p>Motcombe Neighbourhood Plan 2017 - 2027 - Independent Examiner's Report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u> There will be ongoing dialogue with Motcombe Parish Council (the Qualifying Body) prior to a decision being made.</p> <p><u>Means of Consultation:</u> The plan has been subject to a large amount of consultation as it has been produced. There is unlikely to be any further consultation once the Examiner's Report has been published. The final version of the plan, as modified, will be subject to referendum subject to Cabinet agreeing this.</p>	Motcombe Neighbourhood Plan 2017 to 2027 Examiner's Report (including recommended modifications)	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Promoting Independence Business Case (options appraisal for aids, adaptation and assistive technology contracts)</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>

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<p>Superfast Broadband - To invest funds, made up from grant from the Department of Food and Rural Affairs (DEFRA) and contract outturns</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> • Local and national broadband providers • DEFRA • Broadband Delivery UK • Superfast Programme Board and Team <p><u>Means of Consultation:</u> Email, telephone, structured discussions, formal open market review.</p>	Outline Business Case	<p>Lead member - Cabinet Member for Economic Growth and Skills</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Somerley Household Recycling Centre - Hampshire County Council charges for Dorset residents</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u> East Dorset councillors; DWP Joint Committee; Local residents in East Dorset</p> <p><u>Means of Consultation:</u> Meeting with Hampshire County Council (HCC) 19/12/18; Meetings with East Dorset councillors; Public survey 14/02-14/03/19</p>	Report to HCC; HWRC Cross Border Charging Update 29/10/18; Letter from Cllr Humby (HCC) 16/10/18	<p>Lead member - Cabinet Member for Customer, Community and Regulatory Services</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Procurement and award for provision of building cleaning that exceeds £5m in total contract value</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u> Service and programme lead(s)</p> <p><u>Means of Consultation:</u> Directorate and organisation lead(s)</p>	Forward plan report to tender for the provision of building cleaning	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>

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<p>Statement of Accounts and Outturn 2018/19</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Children's Safeguarding Annual Report</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Internal Audit Plan (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>

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<p>Internal Audit Annual Report (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Adult Safeguarding Annual Report</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>
<p>Draft Corporate Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	1 Oct 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Matt Prosser, Chief Executive Designate matt.prosser@dorsetcouncil.gov.uk</i></p>

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<p>Youth Justice Plan</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>1 Oct 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children</i> <i>sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Unreasonable Complaints Policy</p> <p>Key Decision - No Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>1 Oct 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer</i> <i>jonathan.mair@dorsetcouncil.gov.uk</i></p>
<p>Making of Wareham Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>1 Oct 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place</i> <i>jsellgren@dorset.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Equalities Policy Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Leader of the Council <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Adult Social Care - Direct Payments Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Adult Social Care and Health <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Calendar of Meetings Key Decision - Yes Public Access - Open	Dorset Council	17 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>		Lead member - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Quarter 2 - Budget Update</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>5 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Community Safety Plan (via Place Scrutiny Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>5 Nov 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk</i></p>
<p>Substance Misuse Strategy (via Place Scrutiny Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>5 Nov 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Reducing Reoffending Strategy (via Place Scrutiny Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>5 Nov 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - Andy Frost, Community Safety and Drug Action Manager andy.frost@dorsetcouncil.gov.uk</i></p>
<p>Budget (MTFP/Council tax/Capital Programme/Treasury Mgt Strategy)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>10 Dec 2019</p> <p>28 Jan 2020</p> <p>13 Feb 2020</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>		<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Major Waste Disposal Contracts following competitive tender process</p> <p>Key Decision - Yes Public Access - Fully exempt</p>	<p>Dorset Council - Cabinet</p>	<p>10 Dec 2019</p>	<p><u>Consultees:</u> Dorset Waste Partnership Joint Committee Dorset Council Procure to Pay Dorset Council Internal & External Legal Advice</p> <p><u>Means of Consultation:</u> Joint Committee report in January 2018 and regular updates with the Chairman of the Dorset Waste Partnership Joint Committee. Legal and Procurement support throughout drafting of documents.</p>	<p>Dorset Waste Partnership Joint Committee minutes - 15 January 2018 (minutes 10 and 11)</p>	<p>Lead member - Cabinet Member for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Karyn Punchard, Director karyn.punchard@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Dorset Joint Health and Wellbeing Strategy</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	10 Dec 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Sam Crowe, Acting Director of Public Health</i> <i>s.crowe@dorsetcc.gov.uk</i></p>
<p>Endorsement of the Dorset & East Devon Coast World Heritage Site Partnership Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	10 Dec 2019	<p><u>Consultees:</u> Multiple partner organisations with responsibility for management of the coast</p> <p><u>Means of Consultation:</u> Stakeholder engagement and formal consultation on the draft plan</p>	Dorset & East Devon Coast World Heritage Site Partnership Plan	<p>Lead member - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer - Ken Buchan, Coast & Countryside Service Manager</i> <i>ken.buchan@dorsetcouncil.gov.uk</i></p>
<p>School Admissions Policy</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	28 Jan 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children</i> <i>sarah.parker@dorsetcouncil.gov.uk</i></p>

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Pay Policy Statement Key Decision - Yes Public Access - Part exempt	Dorset Council	13 Feb 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Deputy Leader - Corporate Development and Change <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Housing Allocations Policy Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	7 Apr 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Housing <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Constitution Review Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	5 May 2020	<u>Consultees:</u> Members Officers Service areas <u>Means of Consultation:</u> Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Lead member - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer jonathan.mair@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Car Parking Charges and Tariffs</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u> Parking Managers Budget Working Group (December 2018)</p> <p><u>Means of Consultation:</u> Meeting</p>	None	<p>Lead member - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Making of Arne Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Wool Neighbourhood Plan - Independent Examiner report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

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<p>Making of Wool Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Submit Gypsy and Traveller Site Allocations DPD to Secretary of State</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>